



HAWAII ELECTRIC LIGHT COMPANY, INC.

P. O. Box 1027

Hilo, Hawaii 96721-1027

FAX COVER SHEET

To: Realtors

Phone:

Fax:

From: HELCO Engineering

Phone: (808) 935-1171

Fax: (808) 969-0256

Subject: Request for Confirmation form

Number of pages including cover sheet: 2

Message

Effective immediately, please use the following revised form when requesting research on a property.

Make necessary copies before use.

- Please use one (1) form per lot.
- All fields must be completed or no research will be done.
- Form must be signed and dated.

If any part of the mandatory data is unknown, you must go to the property to obtain the information prior to submitting your request to HELCO.

NOTE: The location of HELCO appliances, equipment, and facilities are for electrical purposes only and are in no way meant to represent a reference to real property boundaries.

The most current version of the form can also be found online at www.helcohi.com under SSPP on the Business Services page.

CONFIDENTIALITY NOTICE

This message and/or any documents transmitted herewith is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this message is not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please notify us immediately by telephone and return the original message together with any documents attached to us.

**INTEROFFICE
CORRESPONDENCE**



Hawaii Electric Light Company, Inc.

To: Engineering Dept – Hilo Engineering Dept – Kona
 Fax: (808) 969-0256 Fax: (808) 327-0505

From: _____

Fax: _____ Phone: _____

Subject: Request for Confirmation

Mandatory Data

TMK: _____	Lot#: _____
ADDRESS: _____	POLE#: _____ (or pole nearest lot)
All mandatory data must be provided before research will be performed.	

The information herein was obtained from HELCO's records and is provided only as a courtesy. Please be advised that HELCO's records may not be current. Therefore, HELCO does not represent or warrant that the information is still accurate as of this date and you should not rely on this information without independently verifying it yourself.

NOTE: The location of HELCO appliances, equipment, and facilities are for electrical purposes only and are in no way meant to represent a reference to real property boundaries.

Approved by: _____ Date: _____

Requestor's signature required

FOR HELCO USE ONLY

- | | |
|--|---|
| <input type="checkbox"/> Electricity available at lot | <input type="checkbox"/> Electricity provided by SSPP |
| <input type="checkbox"/> No electricity at lot | <input type="checkbox"/> No Data Available |
| <input type="checkbox"/> Please call (808) 969-0365
for additional SSPP information | |

Revised 10/26/11