



## Co-LISTING AGREEMENT

Property Address: \_\_\_\_\_

TMK: \_\_\_\_\_

Seller(s) Name: \_\_\_\_\_

### Originating Agent ("Realtor A")

Name: \_\_\_\_\_

License #: \_\_\_\_\_

Brokerage Firm: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Commission: \_\_\_\_\_

### Cooperating Agent ("Realtor B")

Name: \_\_\_\_\_

License #: \_\_\_\_\_

Brokerage Firm: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Commission: \_\_\_\_\_

The following outlines the agreement between the two listing agents. Check responsible party (or both) as applicable:

	<u>Realtor A</u>	<u>Realtor B</u>
Prepare listing docs- have Seller(s) and Broker sign	_____	_____
MLS - Input and change as needed	_____	_____
Arrange professional photoshoot	_____	_____
Obtain a set of keys for each agent- for showings/lockbox	_____	_____
Coordinate showings, keep log of prospects/showings	_____	_____
Install for sale sign at the property	_____	_____
Create advertising/marketing plan & budget with 10 days of signing	_____	_____
Advertising cost	_____	_____
Manage Internet exposure, blogs, etc.	_____	_____
Provide (at least) bi-monthly direct report to Seller	_____	_____
Open and maintain escrow process	_____	_____

### Remarks:

- Issue of Dual Agency shall be addressed in the Listing Contract.
- The signing parties agreed to the above terms and conditions.

\_\_\_\_\_  
Realtor A Signature Date

\_\_\_\_\_  
Realtor B Signature Date

